Faculty Council Meeting Minutes  
25 October 2016  
3:30 - 5:00 pm, DASR 118


1. Call to Order – Dr. Ali Ahmad
2. Review and Approval of Minutes-Debasmita
   Lamaia motioned to approve September 27 meeting minutes with a correction and Steve seconded; members voted; motion carried unanimously.

   a. Treasurer’s Report – Adrian
      An estimated $14, 617, 68 FC funding is available before the October 25 funding requests.
   b. Division Representative Reports
      1. Advanced Technologies: Faculty is discussing P&T procedure (John will discuss further later during the meeting).
      2. Arts, Humanities and Social Sciences: Nothing to report.
      3. Business and Public Services: Faculty is discussing budget issues.
      4. Health Sciences: Selected and sent nominee names to the Budget and Program Review Committees.
      5. Science, Engineering and Mathematics: An inquiry came from a faculty to German about P&T procedure.
      6. Adjunct Faculty: The emails sent by the part-time FC representative are not reaching the other part-time faculty. The list-serv may not be working. Several potential communication possibilities were discussed. John proposed that a Canvas page for the part-time faculty could be created or a part-time faculty group could be added to the DACC Faculty Council page with PT faculty NMSU.

Mission Statement
DACC is a responsive and accessible learning-centered community college that provides educational opportunities to a diverse community of learners in support of workforce and economic development.
email addresses. Electra suggested that in the Spring, 2017 Convocation, part-time faculty could be notified about the DACC FC website and FC Canvas page. Lamaia **motioned** to move this discussion to new business section (5d), Debasmita seconded, and motion carried.

**7. ABE:** Steve DeGiulio notified that “Basic” is gone from the ABE; it is only AE now and the college faculty positions will be replaced with the mid-level staff position. Class-time has been reduced from ABE. Once the current faculty retires, there will be no more “faculty” positions for ABE.

c. Committee Reports

- **Budget Committee Report:** Dr. Ahmad requested the budget committee report and he was notified that, according to the FC bylaw, budget committee does not require reporting to FC. Dr. Ahmad got the report from Kelly Brooks. He met with Dr. Scott and relayed the faculty sentiment/concerns about budget cut: budget cut should not affect the DACC faculty salary, stipend, overload etc.
- Lamaia mentioned that the proposed budget would radically affect the teaching and learning, the academics in general.
- Steve Ludington mentioned that the salary cut would have negative effect on faculty.
- German pointed out that the budget committee noticed the overload inequity issue.
- Two budget proposals: An initial one and a second one with additional faculty input were received by the Budget Committee after the division meetings. Dr. Scott is reviewing both these proposals. Dr. Ahmad will meet with Dr. Scott and Kelly Brooks to further discuss the budget cut issue.


a. **NMSU Community College P&T Policy and the FC Bylaw (German):** NMSU P&T policy does not permit anyone to volunteer for the P&T committee. The P&T committee at DACC follows the NMSU regulation. According to the FC Committee (DACC) bylaw, the committee members of the P&T committee must be elected. However, recently it has been said that the unelected faculty members can volunteer for the P&T committee. This created concern and confusion; therefore the policy regarding this issue needs to be closely looked at. Steve Ludington
motioned that German revise the area of the division P&T committee bylaw matching it with the College P&T committee election process; Lamaia seconded; members voted; and motion carried.

b. P&T Task Force (Dave & Terry):
   - Steve DeGiulio motioned that an original copy of the P&T policy/procedure/rules be obtained, every change be marked and compared with revised P&T document prepared by the ad hoc committee. John seconded; majority voted for the process suggested by Steve; and the motion carried.
   - John motioned to table this discussion during the latter part of the meeting; Becky seconded; motion carried.
   - Steve Ludington motioned that the FC executive committee would meet and compare the two P&T documents posted on the Faculty Council Canvas page; Lamaia seconded; and the motion carried unanimously.

c. Textbooks from B&N (Donna): Did not attend, therefore, not discussed, and tabled for the November meeting. Lamaia motioned to table it in November meeting; Steve DeGiulio seconded; motion carried.

5. New Business
   a. Bylaw amendment - Budget committee (Steve): Steve proposed three changes to the Budget Committee bylaw: They are:
      1. Budget Committee has the responsibility to represent faculty concerns in prioritizing the funding needs of the institution in cooperation with administration.
      2. Budget Committee Chair will be responsible for reporting to Faculty Council any budget concerns of administration for the coming cycle.
      3. Budget Committee Chair will be responsible for bringing budget recommendations to Faculty Council for approval prior to presenting to the DACC president.

   b. Division representatives would present these proposed changes to their division meetings; faculty are welcome to respond via email to Steve Ludington.

   c. Budget cuts – Gus: Did not attend. Lamaia motioned to move it from the agenda as the issue has been extensively discussed. Steve Ludington seconded; motion carried.

Mission Statement
DACC is a responsive and accessible learning-centered community college that provides educational opportunities to a diverse community of learners in support of workforce and economic development.
d. Funding requests from:

1. Lucy Gurrola – Conference Travel Fund - $1400: Lamaia motioned to approve; David seconded; motion carried.
2. Maria Torres - Conference Travel Fund - $950: Steve Ludington motioned to approve; Electra seconded; motion carried.
3. Debasmita Roychowdhury – Part-time Faculty Conference Travel Fund - $4,644.64: Lamaia motioned to approve; Lisanne seconded; motion carried.
4. Megan McKinney - Conference Travel Fund - $908: Electra presented on behalf of Megan; Debasmitha motioned to approve; Lamaia seconded; motion carried.

d. Lamaia motioned that the part-time Faculty Council Canvas page would be showcased at the Spring, 2017 Convocation; Debasmitha seconded; motion carried.

6. Report from Dr. Renay Scott, President

- Dr. Scott mostly discussed about the imminent budget cut. She said that she is asking for recommendation. She and the three Vice-Presidents are considering the faculty recommendations and options keeping in mind the welfare of the college, faculty, and the students.
- Some of the recommendation has been considered for last two years, and after careful analysis of credit generation and other such relevant issues, some of these recommendations have been implemented just recently. As example, she mentioned the Hatch Learning center. She assured that the staff and the faculty members will not be affected by the budget decisions.
- There will be 8% cut and this year’s cut will be permanent cut for the next year. In December of this year or in early January, next year, there will be an open forum and both sets of the recommendation will be presented to the faculty. The process will be transparent.
- Serving the dual credit students may not be a sound and feasible fiscal idea anymore but issues such as these ones are delicate and need to be considered carefully.
- At some point, some duplicate positions might be cut but those decisions will be considered very carefully, and would be avoided when possible.
- Some initiatives might be put away for the time being.

Mission Statement

DACC is a responsive and accessible learning-centered community college that provides educational opportunities to a diverse community of learners in support of workforce and economic development.
✓ The budget initiatives will be implemented quickly and efficiently, and it will be done for the welfare of the college.
✓ Dr. Scott’s priority is to get raise for the faculty and staff (not for the administrative staff). She and Kelly Brooks putting together a plan for it. She got some equity adjustment for the faculty this year. She is not promising big but she will try her best to get some raise.

7. **Adjournment:** Lamaia motioned; Steve seconded; Motion carried unanimously.
8. Unfinished Business and General Orders.
   a. NMSU Community College P&T Policy and the FC Bylaw (German)
   b. P&T Task Force (Dave & Terry)
   c. Text books from B&N (Donna)
   a. Bylaw amendment - Budget committee (Steve)
   b. Budget cuts - Gus
   c. Funding requests for:
      1. Lucy Gurrola - $1400
      2. Maria Torres - $950
      3. Debasmita Roychowdhury - $4,644.64
      4. Megan McKinney - $908
10. Report from Dr. Renay Scott, President
11. Adjournment.

Mission Statement
DACC is a responsive and accessible learning-centered community college that provides educational opportunities to a diverse community of learners in support of workforce and economic development.