

**DACC ADVISORY BOARD MEETING**

Gadsden School Board Members Present:  
None

Hatch School Board Members Present:  
Lupe Castillo  
Elva Garay

Las Cruces School Board Members Present:  
Maria Flores  
Ray Jaramillo

DACC Staff Present:  
 Charles Abasa-Nyarko     Ike Ledesma  
 Lydia Bagwell             Diane Pierce  
 Kelly Brooks                Fred Owensby  
 Joe Butler                    Mónica Torres  
 Josie Carmona              Susan Wood  
 Rusty Fox                     Mary Beth Worley  
 Vicki Haggard

Guests Present:  
Erik Harrigan, RBC Capital, LLC

**Call to Order:** Ms. Elva Garay, President, called the DACC Advisory Board meeting to order at 6:01 PM on Thursday, May 7, 2020.

**Roll Call:** R. Jaramillo called roll; participants noted above were present. A quorum of the Advisory Board was present.

**Approval of Agenda:** Motion to approve the agenda as presented made by M. Flores; seconded by R. Jaramillo; no discussion, all in favor, motion carried.

**Approval of Minutes: November 12, 2019** Motion to approve March 5, 2020 minutes as presented made by M. Flores; seconded by R. Jaramillo; no discussion, all in favor, motion carried.

**Welcome – Dr. Mónica Torres**

**Key Discussion Points:** Dr. Torres welcomed everyone to the meeting. She noted all of the different things that have taken place since seeing the Board at the last meeting in March. She took a moment to remember Eddie Binder, DACC Vice President for External Relations who passed away on 4/26/20.

**Decision/Action:** None.

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**1. FY 2020-21 Budget Approval – Ms. Kelly Brooks**

**Key Discussion Points:** Ms. Brooks presented the FY 2020-21 budget scenarios model based on what the legislature approved in March. The state of the economy has been hit hard with the COVID-19 pandemic and there has been a drastic drop in oil and gas revenues. Special legislative session to address state shortfall will be convened in June. The following items were highlighted:

- If must revert to 2019 levels, about 13% would have to be cut from the approved budget.
- DACC is not looking to increase tuition at this point, but that remains an option.
- DACC is looking at needing to absorb ~5% of lost revenue due to decreases in enrollment, and possibly 12.6% due to potential loss of local funding (looking at an overall cut of ~\$4.6M, or 10.8% of overall budget).
- Increasing tuition and fees scenarios were provided (3%, 5%, 10%).

- May need to cut this year's budget too (will use fund balance or reserves for one-time cuts). Looking at about 5% or \$330K. Salaries make up approximately 80% of budget.
- Presented FY 2020-21 budget as it will be submitted to Board of Regents and NMHED. Approved by legislature – 4% salary increase; Carl Perkins/Kellogg grant positions that we absorb into I&G budget; state appropriations of \$1.767M – total \$1.97M. Revenues & expenditures were reviewed. State funding makes up 60% of budget. Looked at restricted and unrestricted I&G funding. Bond election in November 2019, now need to sell bonds for additional funds.
- Addressing students who may not have access to take courses online. We are providing students with parking internet access (East Mesa, Espina, and south county), equipment to rent, iPad initiative – money set aside for capital outlay will instead be used to provide iPads to students (based on need, those impacted by pandemic). Looking to provide more face-to-face hands on classes to give students full college experience.
- Working on return to campus plan. What we can do online we will continue online, but looking at how to bring students back for labs, clinicals, etc. while following state and federal guidelines for social distancing and sanitizing protocols. Also looking at hybrid models (possibly renovating classrooms with cameras and microphones to allow for teaching face-to-face and distance).
- Progress on capital outlay projects – Gadsden Phase 3, roof repairs, Workforce Center parking lot. Put in request to name Gadsden phase 3 building Roadrunner Hall (survey to students, faculty, staff at Gadsden Center to gather input). Building ready for classes in the fall. New students registering for fall. Holding new student orientations, next one May 21 with 100 students signed up. Primary months for registration/orientation are June, July, & August. Calling and text messaging students daily. English and Math departments have helped students place in appropriate courses without use of Accuplacer placement testing.

Please refer to the May 7, 2020 Meeting Binder on the DACC Advisory Board's website for complete presentation (<https://dacc.nmsu.edu/advisoryboard/>).  
 Motion to approve FY 2020-21 budget as presented made by R. Jaramillo; seconded by M. Flores; no discussion, roll call vote, all in favor, motion carried.

Decision/Action:

## 2. Bond Finance Plan – Ms. Kelly Brooks & Mr. Erik Harrigan

**Key Discussion Points:** Mr. Erik Harrigan presented the bond finance plan update to the Board. Voter authorized sale of bonds late summer/early fall. History of assessed valuation, looking at August to sell bonds, won't refinance at this time due to poor market conditions. A brief market update was provided – market very volatile (impacts from pandemic stimulus packages); approximately 30 million people have lost their jobs over the last 6 weeks.

Please refer to the May 7, 2020 Meeting Binder on the DACC Advisory Board's website for complete presentation (<https://dacc.nmsu.edu/advisoryboard/>).

Decision/Action:

None.

### 3. Updates in COVID-19 Times – Dr. Mónica Torres

Key Discussion Points:	<p>Dr. Torres took a moment to recognize and remember Mr. Jose Lopez, DACC Nursing faculty member who passed away on April 6, 2020. Dr. Torres provided the Board an update on the college during COVID-19 times. The following items were highlighted:</p> <ul style="list-style-type: none"><li>• COVID planning – very fluid due to constant changes. The college is trying to clearly communicate to employees the changes and decisions as soon as possible. The college will not be rushing back to campuses - it will be a slow phased approach.</li><li>• Fall – instruction and services that can be provided by remote technologies will continue to be provided remotely. Instruction and services that cannot be provided remotely will be offered on campus. Most likely in a hybrid framework (what can be provided online will be, with some face-to-face). Will closely follow social distancing and sanitizing best practices. Hoping to provide same type of hands-on instruction in second part of summer for students who could not complete in spring. Also examining other possibilities for next phases.</li><li>• Using the McKinsey model for decision making – nerve center (decision making body) and 6 teams; teams research and make recommendations to the DACC Executive Council for decision-making; then decisions will be communicated and implemented (implementation goal - June 1).</li></ul>
Decision/Action:	Dr. Torres will send communication to the Board mid-June regarding plans.

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### 4. Board Announcements and Comments

Key Discussion Points:	<p>Tentative Board Meeting Dates</p> <ul style="list-style-type: none"><li>• Thursday, September 3, 2020</li><li>• Thursday, November 5, 2020</li></ul> <p>Calendar of Events</p> <ul style="list-style-type: none"><li>• Virtual commencement – Mr. Ledesma Contracted with Grad Images to provide students graduating in May 2020 a virtual commencement. Students will register for pictures/upload pictures – video will include student’s picture, name, degree, and special recognitions (meritorious graduate, crimson scholar graduate, etc.). Virtual commencement is scheduled to be up on the DACC website the week after May 18<sup>th</sup>. In-person commencement at the Pan Am is postponed until December.</li></ul>
Decision/Action:	None.

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**Adjournment:** Motion to adjourn the meeting made by R. Jaramillo; seconded by M. Flores; no discussion, all in favor, motion carried. Meeting adjourned at 7:39 PM.

Respectfully submitted,

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Ray Jaramillo, Secretary  
DACC Advisory Board