

DACC SINGLE BOARD MEETING

Gadsden School Board Members Present:

Laura Salazar Flores
Claudia Rodriguez
Jennifer Viramontes

Hatch School Board Members Present:

Lupe Castillo
Elva Garay
Merlinda Hinojos

Las Cruces School Board Members Present:

Terrie Dallman
Maria Flores
Ray Jaramillo

DACC Staff Present:

Eddie Binder	Nathaniel Muñoz
Kelly Brooks	Rodner Santos
Josie Carmona	Mónica Torres
Rusty Fox	Susan Wood
Vicki Haggard	Martin Wortman
Ike Ledesma	

Guests Present:

Travis Dempsey, GISD Superintendent
Debbie Giron, NMSU Student Records Office

Call to Order: Sra. Maria Flores, President, called the DACC Single Advisory Board meeting to order at 6:00 PM on Thursday, March 5, 2020. Sra. Flores appointed Ms. Laura Salazar Flores as Assistant Secretary for this meeting.

Roll Call: L. Salazar Flores called roll; participants noted above were present. A quorum of the Single Advisory Board was present.

Approval of Agenda: Motion to approve the agenda as presented made by R. Jaramillo; seconded by E. Garay; no discussion, all in favor, motion carried.

1. Welcome and Introduction of New Administrator – Dr. Mónica Torres

Key Discussion Points: M. Torres, President, welcomed everyone to the meeting. She noted that DACC is slightly up in enrollment. M. Torres introduced new Vice President for Academic Affairs, Dr. Charles Abasa-Nyarko to the board. Dr. Abasa-Nyarko joined DACC in January.

Decision/Action: None.

2. RESOLUTION Authorizing the Issuance and Sale of Doña Ana Community College District General Obligation (Limited Tax) Refunding Bonds, Series 2020 in an Aggregate Principal Amount Not to Exceed \$2,400,000 – Ms. Kelly Brooks, Ms. Katherine McKinney, & Mr. Erik Harrigan

Key Discussion Points: Resolution for Refunding Bonds was provided for review and approval. K. McKinney was available via telephone to explain the parameters of the resolution, and to answer any questions. K. Brooks noted that this will only be executed if net effective interest rate is 3% or greater. Final terms of bond and escrow will be reported at the May 2020 DACC Advisory Board meeting.

Decision/Action: Motion to approve the Resolution for Refunding Bonds as presented made by E. Garay; seconded by R. Jaramillo; no discussion, all in favor, motion carried.

3. RESOLUTION Authorizing, and Approving, and Ratifying Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority – Ms. Kelly Brooks, Ms. Katherine McKinney, & Mr. Erik Harrigan

Key Discussion Points: Resolution for Application for Financial Assistance to NM Finance Authority was provided for review and approval. Regina Gaysina, RBC Capital, was available via

telephone to explain the parameters of the resolution (refinance 2011 bond, interest savings of approximately 4.4%), and to answer any questions.
Decision/Action: Motion to approve the Resolution for Application for Financial Assistance to NM Finance Authority as presented made by E. Garay; seconded by M. Hinojos; no discussion, all in favor, motion carried.

Adjournment: Motion to adjourn the DACC Single Advisory Board meeting made by L. Castillo; seconded by R. Jaramillo; no discussion, all in favor, motion carried. Meeting adjourned at 6:15 PM.

DACC ADVISORY BOARD MEETING

Gadsden School Board Members Present:

Laura Salazar Flores
Claudia Rodriguez
Jennifer Viramontes

Hatch School Board Members Present:

Lupe Castillo
Elva Garay
Merlinda Hinojos

Las Cruces School Board Members Present:

Terrie Dallman
Maria Flores
Ray Jaramillo

DACC Staff Present:

Eddie Binder
Kelly Brooks
Josie Carmona
Rusty Fox
Vicki Haggard
Ike Ledesma
Nathaniel Muñoz
Rodner Santos
Mónica Torres
Susan Wood
Mary Beth Worley
Martin Wortman

Guests Present:

Travis Dempsey, GISD Superintendent
Debbie Giron, NMSU Student Records Office

Call to Order: Sra. Maria Flores, President, called the DACC Advisory Board meeting to order at 6:16 PM on Thursday, March 5, 2020.

Roll Call: L. Salazar Flores called roll; participants noted above were present. A quorum of the Advisory Board was present.

Approval of Agenda: Motion to approve the agenda as presented made by L. Salazar Flores; seconded by E. Garay; no discussion, all in favor, motion carried.

**Approval of Minutes:
November 12, 2019** Motion to approve November 12, 2019 minutes as presented made by L. Salazar Flores; seconded by R. Jaramillo; no discussion, all in favor, motion carried.

Election of Board Officers – Board

President: Elva Garay, Hatch Valley Public Schools

Vice President: Laura Salazar Flores, Gadsden Independent School District

Secretary: Ray Jaramillo, Las Cruces Public Schools

Decision/Action: President: Motion to approve nomination of Elva Garay to position of DACC Advisory Board President made by R. Jaramillo; seconded by L. Castillo; no discussion, all in favor, motion carried.

Vice President: Motion to approve nomination of Laura Salazar Flores to position of DACC Advisory Board Vice President made by J. Viramontes; seconded by M. Hinojos; no discussion, all in favor, motion carried.

Secretary: Motion to approve nomination of Ray Jaramillo to position of DACC Advisory Board Secretary made by E. Garay; seconded by L. Castillo; no discussion, all in favor, motion carried.

Ms. Elva Garay stepped into new role of Board President and conducted the remainder of the meeting.

Dr. Mónica Torres thanked Sra. Maria Flores for her service as Board President.

1. Budget Update – Ms. Kelly Brooks

Key Discussion Points:	<p>K. Brooks provided the Board with specific and detailed information regarding the DACC 2020-21 Preliminary Budget. The following items were highlighted:</p> <ul style="list-style-type: none">• Gadsden Center Phase 3 construction slated to be complete late summer and ready for classes Fall 2020. Grand opening will be forthcoming.• Based on current budget projections sources and uses include: 2.1% new money/no redistribution; \$2M dual credit adjustment; 4% compensation increase, for a total of \$2.482M in new money.• DACC enrollment is flat, but not looking at tuition increase at this time. Remain at \$74 per credit for tuition and fees. Enrollment trends indicate slightly above 1% growth.• DACC recognizing savings from elimination of 3 programs (completely eliminated Fall 2020).• DACC will implement increase in student minimum wage effective July 2020, not January 2021.• Opportunity scholarship set to be available to students (legislature/governor still working out specifics).• Compensation appropriations – must submit compensation plan (how raises will be given) to Legislative Finance Committee, Higher Education Department, and Department of Finance and Administration. <p>Please refer to the March 5, 2020 Meeting Binder on the DACC Advisory Board’s website for complete presentation (https://dacc.nmsu.edu/advisoryboard/).</p>
Decision/Action:	<p>Final budget approved by this Board will be submitted to the NMSU Board of Regents and NM Higher Education Department after the May 7, 2020 meeting.</p>

2. Student Financial Wellness Survey – Mr. Ike Ledesma

Key Discussion Points:	<p>I. Ledesma presented Student Financial Wellness Survey results from Fall 2019. Key items mentioned include:</p> <ul style="list-style-type: none">• Students worry about having enough money, running out of money; they are less confident about being able to pay off debt. Some students are caring for/financially supporting family; caring for children; experience food and housing insecurities; a number of students are on some type of public assistance (food, housing, utility, medical, childcare, etc.).• Perceptions of institutional support (textbooks, tuition, required class supplies, food, housing, transportation). What we do well – financial Aid and loan counseling (Pell & other grants); students feel they are able to talk to financial aid and academic advisors about financial struggles; tuition is low; cost of required supplies is reasonable; and providing public transportation.• Moving forward – create a DACC task force to create campaigns, programs, workshops, etc. to let students know about the resources available to them through DACC, NMSU, and the community. Examples include practices from the Aggie pathway program; financial wellness curriculum; promotion of Aggie cupboard; DACC emergency aid program. I. Ledesma, S. Wood and M. Ulrich are scheduled to attend the Amarillo College – Culture of Caring Summit in October 2020. Amarillo College has increased their graduation rate by 45%. <p>Incentives may be provided to students on future surveys to try to increase the response rate. It was noted that the survey was not provided in Spanish which is a barrier for some of our students. I. Ledesma indicated that our Project Success has been renewed; in order to take advantage of emergency funds DACC must use one of three products – one of which is a financial literacy tool. M. Torres asks that the task force do an in-depth analysis of this data. It was noted that community partners should be sought from all parts of Doña Ana County, and it is important to not only conduct the surveys, but also to act to make changes</p>
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where feasible. Please refer to the March 5, 2020 Meeting Binder on the DACC Advisory Board's website for complete presentation (<https://dacc.nmsu.edu/advisoryboard/>).

Decision/Action: None.

3. Special Events Update – Mr. Eddie Binder

Key Discussion Points: E. Binder congratulated LCPS on the passing of their mil levy bond. He provided a brief update on DACC events, and noted that they all tie to the DACC Strategic Plan in the area of engagement – with students, community, faculty, staff, and prospective students. Event categories include enroll, target, thank, introduce, and attract. Examples of events include the Scott Weaver Art Show, Legislative HED Committee meetings, Convocation, Student Services Child Care Expo, Grad Fair, SGA Show Your Colors, Run with Your Doc, El Paso Electric – Electric Line Worker Rodeo, Las Cruces City Councilor meetings, Sunland Park Business Networking, and Girls Can! M. Torres added that the Girls Can and Dream It, Be It events are great. Board members will be invited to upcoming events. Please refer to the March 5, 2020 Meeting Binder on the DACC Advisory Board's website for complete presentation (<https://dacc.nmsu.edu/advisoryboard/>).

Decision/Action: None.

4. Child Care Expo – Mr. Ike Ledesma

Key Discussion Points: I. Ledesma provided an update on the Child Care Expo held at the DACC East Mesa Campus on February 21, 2020. Goal of the expo was to provide students and the community with information and resources and bring community agencies and childcare organizations on to campus in an effort to increase enrollment, retention, and completion. I. Ledesma indicated that students were very thankful for the exposure to the different resources (child care, child care assistance, lactation pod available at the DACC Espina Campus, etc.). Expo participants included: 16 agencies/37 representatives; DACC admissions/financial aid/and student accessibility services; 25 students; and 6 community members. Surveyed agencies involved with the event and they agreed that the event met its purpose; provided a quality collaboration; and the chances of vendors returning to a similar event are good and excellent. Goals for future expos include: holding 3 per academic year; holding them earlier in the semester; involving more vendors; obtaining more and better data on who needs assistance; and following up with vendors and participants. DACC still exploring how to reach more students, and how to assess the activity. Sra. Flores thanked DACC for actually responding so quickly to her request – continue and it will continue to grow. Suggestions from the Board included: hold similar event in south county, and to involve CYFD and NM Pre-K. R. Jaramillo noted the importance of trying to remove the stigma associated with CYFD and CPS – if these services are made available in a safe environment, such as the DACC Child Care Expo, some individuals feel better/more comfortable about approaching them. CYFD is committed to be available at orientations to help enhance experience of orientation. Please refer to the March 5, 2020 Meeting Binder on the DACC Advisory Board's website for complete presentation (<https://dacc.nmsu.edu/advisoryboard/>).

Decision/Action: None.

5. Strategic Plan – Dr. Mónica Torres

Key Discussion Points: M. Torres provided the Board with a draft copy and an update on the DACC Strategic Plan. The planning committee consists of approximately 24 DACC faculty and staff who worked together to create the draft provided to the Board. Draft is being rolled out to internal and external community, and the finished draft will be available at the end of the spring semester. Listening/feedback

forums will be held (for DACC community at Espina, East Mesa, Gadsden, and Sunland Park, and a community forum most likely to be held at the East Mesa Campus). Plan highlights include:

- DACC is about providing opportunities; values/principles include access, innovation, and excellence; which are achieved through engagement – with students, faculty, staff, business and industry, and the community.
- The 4 goals match with the NMSU LEADS 2025 plan; but they are also based on community college interests, strengths and purpose.
- Feedback will be gathered until 4/10. This is not ever a “finished” product, but rather a living document.

Board members indicated this was a good start, and asked how systems and individual goals can be better aligned (school districts with DACC with NMSU). Please refer to the March 5, 2020 Meeting Binder on the DACC Advisory Board’s website for complete presentation (<https://dacc.nmsu.edu/advisoryboard/>).

Decision/Action: Board members will be invited to attend the community forum and are welcome and encouraged to provide input/feedback on the plan.

6. Grad Campaign – Mr. Ike Ledesma & Dr. Rusty Fox

Key Discussion Points: R. Fox provided a big picture of the campaign – ways to increase graduation rates. A variety of ideas were shared during different student academic stages. Ideas included: Orientation and first weeks ((fear is ok, not knowing is ok, struggling a bit is ok), setting high expectations, early mentoring program); Committing to Complete (grad pens/tassels, graduation workshop series, signing event (similar to athletics); Interactions and Interventions (priority registration, division interventions, graduation summit); Graduation fair (December graduation celebration, career services/dress for success, real practice with employers). I. Ledesma added that this campaign aligns with NMSU LEADS 2025 and DACC 2025 Strategic Plans. Part of this campaign is reaching out to students who are already eligible for a degree and certificate, but may be unaware; assisting students interested in transitioning to NMSU; and waiving application/late fees and providing possible funding to students lacking few classes to graduate. Please refer to the March 5, 2020 Meeting Binder on the DACC Advisory Board’s website for complete presentation (<https://dacc.nmsu.edu/advisoryboard/>).

Decision/Action: None.

7. Board Announcements and Comments

Key Discussion Points: Tentative Board Meeting Dates

- Thursday, May 7, 2020 – FY 2020-21 Budget Approval
- Thursday, September 3, 2020
- Thursday, November 5, 2020

Decision/Action: None.

Adjournment: Motion to adjourn the meeting made by R. Jaramillo; seconded by M. Hinojos; no discussion, all in favor, motion carried. Meeting adjourned at 8:00 PM.

Respectfully submitted,



Ray Jaramillo, Secretary
DACC Single & Advisory Boards