

Gadsden School Board Members Present:

Daniel Castillo  
 Jennifer Viramontes

Hatch School Board Members Present:

Lupe Castillo  
 Elva Garay

Las Cruces School Board Members Present:

Maria Flores  
 Ray Jaramillo

DACC Staff Present:

Lydia Bagwell	Ike Ledesma
Eddie Binder	Fred Owensby
Kelly Brooks	Mónica Torres
Josie Carmona	Susan Wood
Rusty Fox	Mary Beth Worley
Vicki Haggard	Martin Wortman

Guests Present:

John Petronis, Architectural Research Consultants

**Call to Order:**

Sra. Maria Flores, President, called the DACC Advisory Board meeting to order at 5:59 PM on Wednesday, March 20, 2019. Sra. Flores appointed Ms. Elva Garay to serve as Vice President of the DACC Advisory Board.

**Roll Call:**

J. Viramontes called roll; participants noted above were present. A quorum of the Advisory Board was present.

**Approval of Agenda:**

Motion to approve the agenda as presented made by R. Jaramillo; seconded by L. Castillo; no discussion, all in favor, motion carried.

**Approval of Minutes: November 1, 2018**

Motion to approve November 1, 2018 minutes as presented made by D. Castillo; seconded by R. Jaramillo; no discussion, all in favor, motion carried.

**1. Welcome and Introduction of New Administrators – Dr. Mónica Torres**

**Key Discussion Points:**

M. Torres, Interim President, welcomed everyone to the meeting. DACC staff introduced themselves. M. Torres introduced three new administrators – Josie Carmona, Division Dean of Health Sciences; Rusty Fox, Associate Vice President for Academic Affairs; and Martin Wortman, Division Dean of Arts Humanities and Social Sciences. M. Torres noted several items the college is currently working on:

- Serving approximately 7,000 credit students, as well as non-credit students and community members in Adult Education, the Small Business Development Center, and the Workforce Center.
- Grad 4 ALL – W. K. Kellogg grant to support DACC south counties.
- iPad initiative – iPads in the classrooms, will expand to Nursing, Dental Hygiene, and Radiologic Technology in the fall semester.
- Public/private partnerships such as dental services provided at Lynn Middle School.
- DACC Master Plan, upcoming GO Bond election, and NMSU Strategic Plan.

**Decision/Action:**

None.

## 2. Master Plan – Ms. Kelly Brooks & Mr. John Petronis

### Key Discussion Points:

J. Petronis from Architectural Research Consultants presented an overview of updates to the DACC Facilities Master Plan 2019-2026. DACC has partnered with Architectural Research Consultants since 1994; this is the 6<sup>th</sup> version of the facilities master plan. The following items were discussed.

- Regarding a career/community engagement partnership (DACC and other entity) facility at the East Mesa Campus, since the college is located on BLM land, facilities must for instructional purposes only. Justification must be provided as to how the facility benefits education, or it would have to be built with monies from a taxable bond. This project has been deferred until K. Brooks can get approval.
- Planning process – inclusive and data driven; involves enrollment trends and distribution, classroom inventory, room utilization, populations (historic, estimated, and projected), employment rates, peer comparisons, IT assessment, and online needs to determine the best updates for the plan.
- Capital Strategy for implementing the 2019-2026 Facilities Master Plan was discussed (local funding, revenue plan, bonds, etc.). Capital strategy based on “cycling” approach (state funding and local GO bond funding). Cycle 6 and Cycle 7 projects were discussed and include:
  - Cycle 6 (2019-2022)
    - Creative Media Facility at the Arrowhead Research Park
    - Gadsden Center Advanced Technology Facility (class and labs)
  - Cycle 7 (2022-2026)
    - Career/Community Engagement Facility (engage with industry partners to provide more opportunities for students (co-ops and internships).
    - Future Program Enhancements (classes and labs)
    - Physical Plant Facility (warehouse, shop, and office space to support facilities maintenance)
- Hatch Center closure – DACC is still working to strengthen the relationship with the Hatch community. A team of DACC individuals has been meeting regularly with Hatch Valley High School administrators and staff to determine how DACC can best serve the Hatch community.
- Gadsden Expansion denied by previous governor was discussed. In the coming months K. Brooks will take the Gadsden Center Phase 3 request back to HED and the State Board of Finance for review/approval.

Please refer to the “Update to Doña Ana Community College Facilities Master Plan 2019-2026 Overview, March 2019” presentation at the end of these minutes for complete details.

### Decision/Action:

- To clarify the purpose of the “Career/Community Engagement Facility,” Sra. Flores recommended it instead be reworded to include something along the lines of public/private partnership with business.

## 3. Bond Schedule – Ms. Kelly Brooks

### Key Discussion Points:

K. Brooks, VP for Business & Finance, presented preliminary information to the Board regarding the proposed GO Bond election (November 5, 2019); the final bond resolution will be presented to the Board for a vote at the May 2, 2019 meeting. This bond will not result in an increase in taxes. Funds from the bond will be used primarily for space renovations – classroom updates, and furnishing labs with the most recent technology; Creative Media Facility; and Gadsden Center Phase 4 projects.

A copy of the bond schedule can be found at the end of these minutes.

Decision/Action:

- D. Castillo suggested DACC engage in intentional conversations and campaigning in the Gadsden community regarding the importance of this bond election. Denial of the Gadsden Center Phase 3 project was a blow to the Gadsden community. The community needs reassurance that the projects planned from the bond will actually take place.
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#### **4. Special Events Update – Mr. Eddie Binder**

Key Discussion Points:

E. Binder, VP for External Relations, provided the Board an update on community engagement, giving (scholarships, grants, and endowments), and special events highlighting students, programs, etc. E. Binder announced that Mr. Paul Dulin is the 2019 DACC Honorary Degree recipient, and will be recognized at a reception at 5:00 PM on Thursday, May 9, 2019. Please refer to the “Special Events Spring 2019” presentation at the end of these minutes for complete details.

Decision/Action:

None.

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#### **5. Budget Update – Funding Recommendations**

Key Discussion Points:

K. Brooks, VP for Business & Finance, provided the Board a preliminary overview of the 2019-20 DACC Operating Budget; the final budget will be presented to the Board for a vote at the May 2, 2019 meeting. K. Brooks discussed sources/revenues, uses/expenditures, and highlighted the following items pertaining to the proposed budget.

- NM Legislature approved a 4% compensation increase for NMSU employees (state funds will provide for 58% of the increase, DACC must come up with the rest).
- Fringe Rate changes include an increase of 1% to 37.5% for regular staff and .55% for part-time staff, and a decrease of -0.7% for students.
- Minimum wage increase to \$9.00 for staff and students, effective January 2020.
- New NMSU Administrative Rule & Procedure increases compensation for faculty promotions.
- Institutional commitment to grant funded positions (Carl Perkins) – 2 positions at 50% and 2 positions at 100%.
- DACC will not need to increase student tuition this budget cycle.

Please refer to the “NMSU-DA Campus Recommended FY19-20 Sources & Uses of New I&G Funds Tuition and Fee Proposal” handout at the end of these minutes for complete details.

Decision/Action:

- The complete budget proposal based on final legislative decisions will be presented to the Board for approval at the May 2, 2019 meeting.
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#### **6. Public Schools Collaborations Update – Dr. Susan Wood**

Key Discussion Points:

S. Wood, Interim VP for Academic Affairs provided the Board an update on current and ongoing collaborations with the three public schools. DACC is working to customize offerings to match school district needs with available resources. The following items were highlighted:

- GISD – Programs of Study offered at Gadsden and Sunland Park Centers; the Associate of Arts Pathway at Alta Vista Early College High School; and the Blended Senior Year pilot at Santa Teresa High School.
- LCPS – Programs of Study offered at the East Mesa and Espina campuses; Associate of Arts and Associate of Science Pathways offered at the

Arrowhead Park Early College High School and Arrowhead Park Medical Academy.

- HVPS – Face-to-face offerings at the high school (CJ 101, AUTO 112, OETS 102), and synchronous online classes will be piloted AY 2019-20 (COMM 265 and ASTR 105).
- DACC will hold a Dual Credit Summit on May 31, 2019 at the DACC Espina Campus.
- J. Viramontes commented on the recent successful event at Santa Teresa High School where DACC advisors/programs were available to students.
- Sra. Flores noted that transportation is an issue for GISD students and recommended that DACC contact David Armijo and/or Sharon Thomas to create a public transportation line to serve the GISD students. M. Torres noted that beginning conversations have already taken place.

Please refer to the “VPAA Office Update – Dual Credit and Early College High School” presentation at the end of these minutes for complete details.

Decision/Action: None.

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#### 7. DACC President Search Update – Ms. Kelly Brooks

- Key Discussion Points: K. Brooks, a member of the Presidential Search Committee, provided the Board with an update on current search activities. K. Brooks noted the following:
- Committee consists of 12 members – K. Brooks, Sra. Flores, and Mary Beth Worley, are the DACC representatives on the committee, and there are additional faculty, staff, and students on the committee as well.
  - Initial Skype interviews have been conducted. The committee is in the process of determining finalists to bring to campus for in-depth interviews in April.
  - DACC Advisory Board will have an opportunity to meet with the candidates who visit campus.

Decision/Action: None.

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#### 8. Board Announcements and Comments

- Key Discussion Points:
- May 2, 2019 will be a Single Board meeting to vote on the GO Bond Resolution and the proposed FY 2019-20 DACC Operating Budget. Sra. Flores asked that each school district make sure that three members from each board are present at the Single Board meeting.

Decision/Action: None.

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**Adjournment:** Motion to adjourn the meeting made by L. Castillo; seconded by R. Jaramillo; no discussion, all in favor, motion carried. Meeting adjourned at 7:31 PM.

Respectfully submitted,

  
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Daniel Estupiñan, Secretary  
DACC Single & Advisory Boards



## Contents



- **Planning History / Process**
- **Key Planning Drivers (Summary)**
- **Capital Plan**
  - Revenue expectations
  - Capital Strategy

## Planning History



- **DACC physical development has been guided by adopted facilities master plans since 1994**

- 1994
- 1998
- 2004
- 2008
- 2014



## Process



## Planning Process



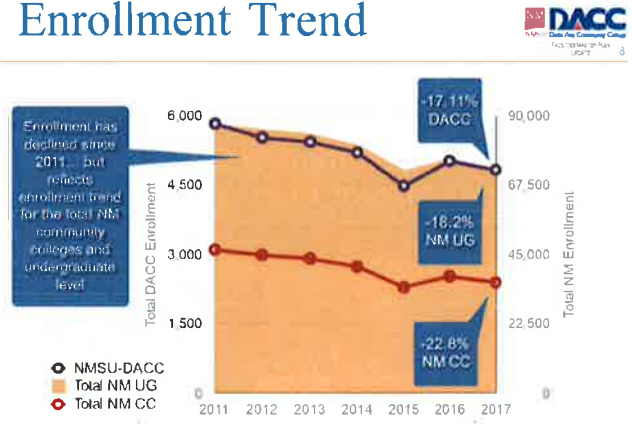
- **Inclusive – involves DACC administration, staff, students and NMSU facilities planning representatives**
- **Adopted by DACC advisory board**
- **Data driven**
  - DACC strategic planning
  - Enrollment projections based on demographic and peer analysis
  - Facilities utilization analysis



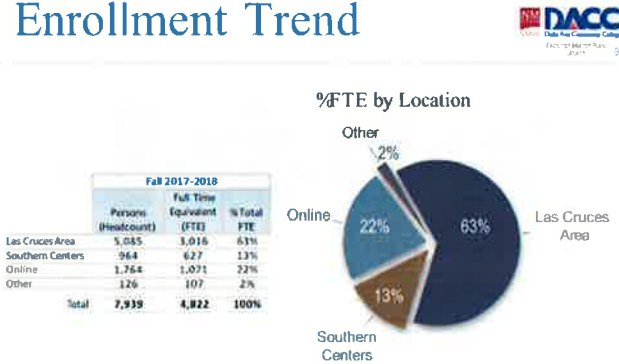
# Sites and Facilities



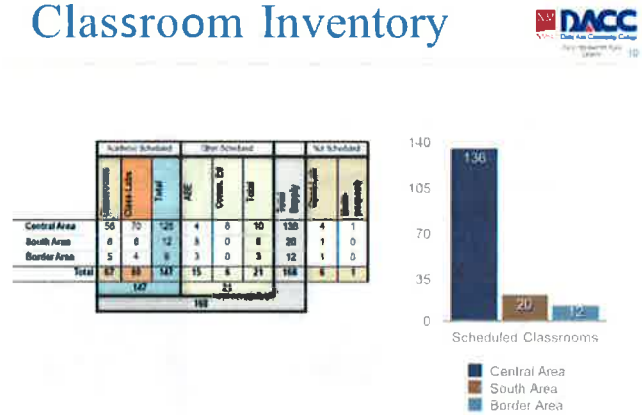
# Enrollment Trend



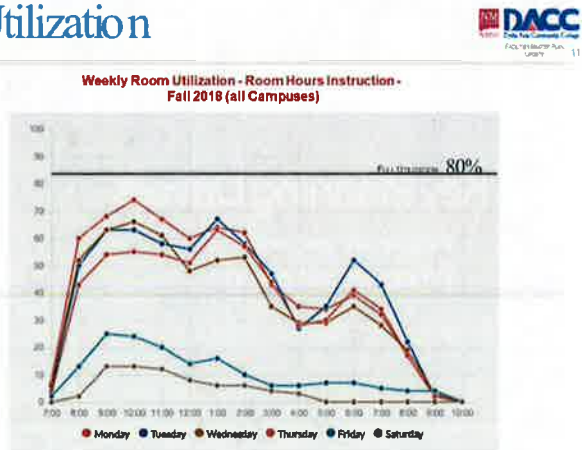
# Enrollment Trend



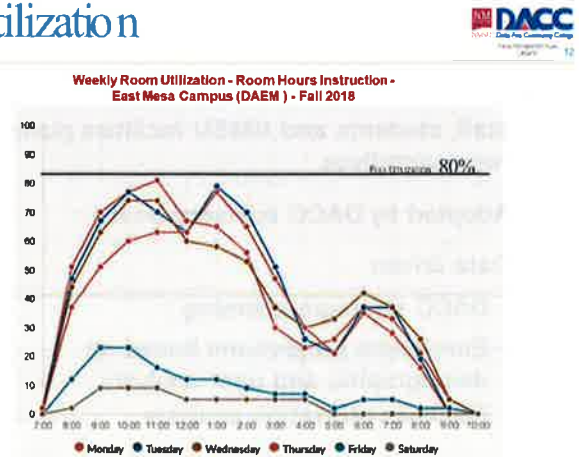
# Classroom Inventory



# Utilization



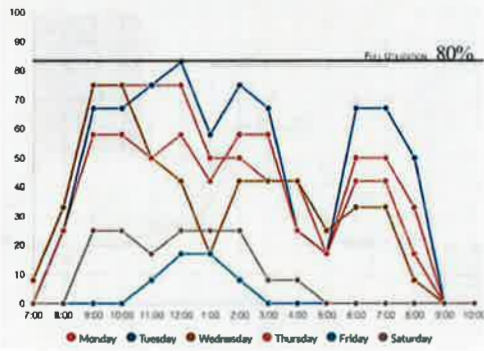
# Utilization



# Utilization



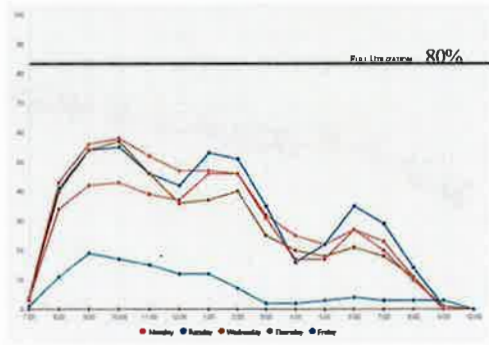
Weekly Room Utilization - Room Hours Instruction - Gadsden Center (DAGC) - Fall 2018



# Utilization



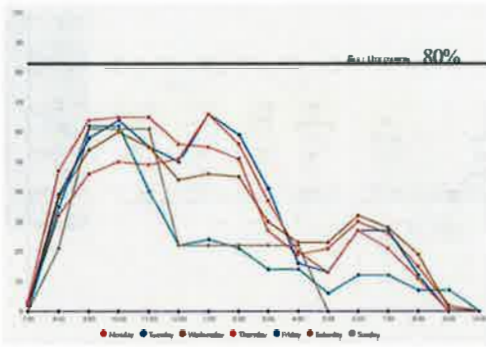
Weekly Room Utilization - Average Station Occupancy - Fall 2018 (all Campuses)



# Utilization



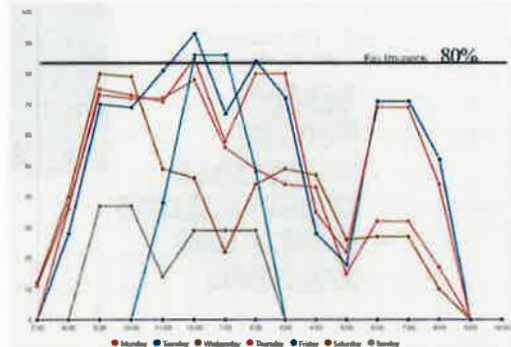
East Mesa Campus - Utilization - Average % Station Occupancy



# Utilization



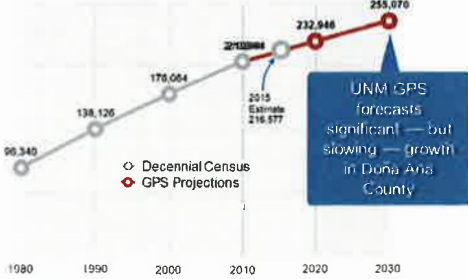
Gadsden Center - Utilization - Average % Station Occupancy



# Population - Doña Ana County



Historic, Estimated, and Projected Population: Doña Ana County



Sources: US Bureau of Census (1980-2010); American Communities Survey (ACS) Year Estimates (2011-2018); and UNM Geospatial and Population Studies (2015-2030) (with the assistance of University of New Mexico Geospatial and Population Studies).

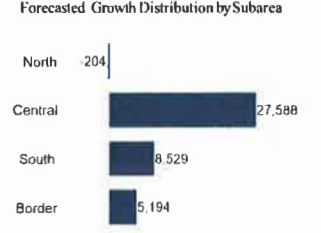
# Population Distribution



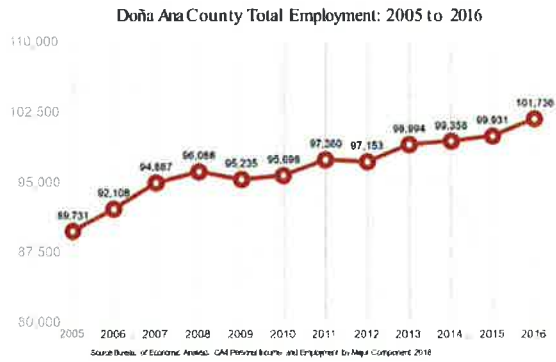
Historic and Projected Population by Doña Ana County Sub-Areas 2018-2030

	1980	1990	2000	2010	2015	2020	2030	Change
North	1,830	1,540	1,770	4,700	4,800	4,200	4,200	2,370
Center	1,130	11,914	147,360	160,000	169,200	161,200	170,000	10,000
South	18,540	24,371	34,548	39,000	37,200	40,200	42,000	3,000
Border	11,125	10,366	21,004	20,000	20,200	20,000	20,000	0,000
Total	33,620	34,191	164,682	163,900	164,200	164,400	166,200	2,300

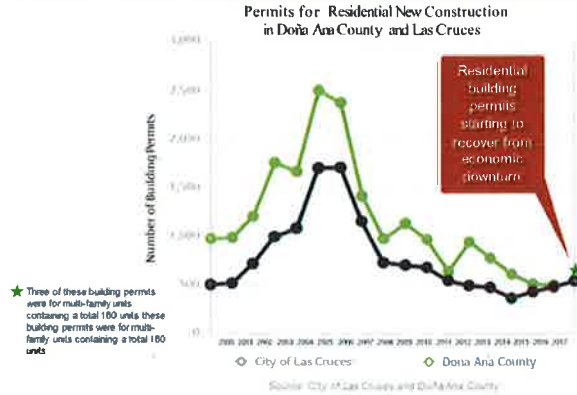
Sources: US Bureau of Census (1980-2010); American Communities Survey (ACS) Year Estimates (2011-2018); and UNM Geospatial and Population Studies (2015-2030) (with the assistance of University of New Mexico Geospatial and Population Studies).



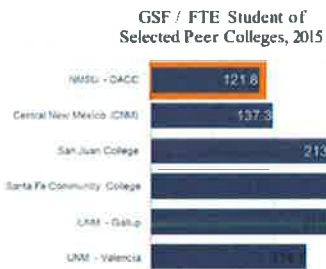
# Doña Ana County Employment



# Residential Building Permits



# Selected Peer Comparison



NMSU - DACC has the lowest Gross Square Foot / Full Time Equivalent (GSF/FTE) student of any New Mexico higher education institution.

# GSF / FTE by Area\*

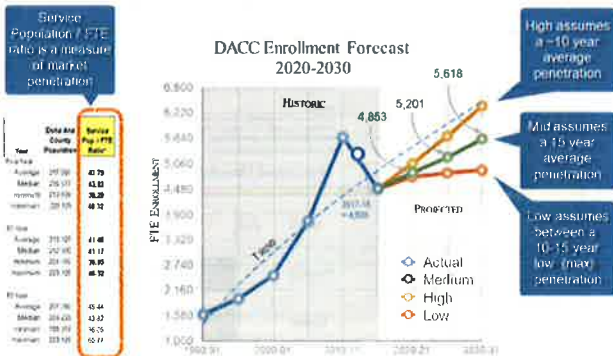


	2017-18			2025-26	
	GSF**	FTE enrollment	GSF / FTE	FTE enrollment	GSF / FTE
Central Area	463,782	4,012	116	4,276	106
South Area	43,281	551	78	636	66
Border Area	32,419	258	125	299	108
<b>Total All Campuses</b>	<b>539,482</b>	<b>4,822</b>	<b>112</b>	<b>5,217</b>	<b>102</b>

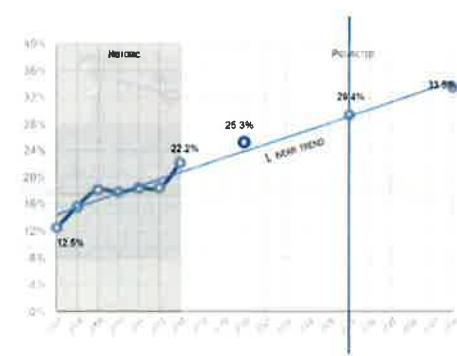
The Southern Centers (Gadsden and Sunland Park) have the lowest current and projected GSF/FTE within DACC.

NOTE: GSF / FTE = Gross Square Footage / FTE (ENROLLMENT \* 100) = ENROLLMENT (PROPORTION) \* DISTRIBUTED

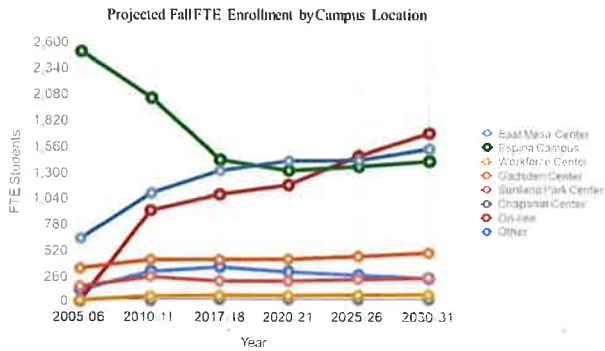
# Forecast



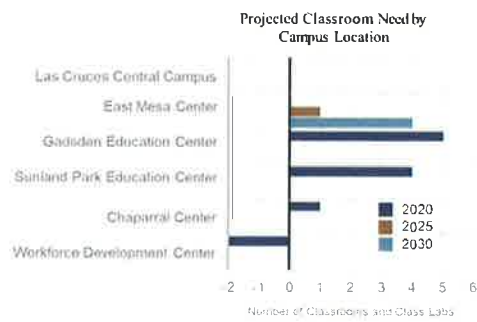
# On-Line Trend



# Enrollment Distribution



# Classroom Need



# IT Assessment



- East Mesa Center
  - DAM - East Mesa Campus
  - DAM - Cyber Media
  - DAM - Academic Resources
  - DAM - Auditorium
  - DASR - Student Resources
- Esquina Campus
  - DASH - Main Building
  - DATS - Technical Studies
  - DALA - Learning Resource Center
  - DACL - Classrooms Building
  - DAM - Health and Public Services
- Workforce Center (DARW)
- Gadsden Center (DAGC)
- Santitas Park Center (DASB)
- Chaparral Center (DACH)

	Infrastructure Upgrades				IT Spaces		Security & Surveillance Systems		Audio-Visual Systems (AVS)	
	Cabling Upgrades	WiFi	VoIP	WiFi	Status	Camera	Video Storage	Access Control	Status	
East Mesa Center	Good	Good	Good	Good	Good	Good	Good	Good	Good	
Esquina Campus	Good	Good	Good	Good	Good	Good	Good	Good	Good	
Workforce Center (DARW)	Good	Good	Good	Good	Good	Good	Good	Good	Good	
Gadsden Center (DAGC)	Good	Good	Good	Good	Good	Good	Good	Good	Good	
Santitas Park Center (DASB)	Good	Good	Good	Good	Good	Good	Good	Good	Good	
Chaparral Center (DACH)	Good	Good	Good	Good	Good	Good	Good	Good	Good	

# IT Assessment



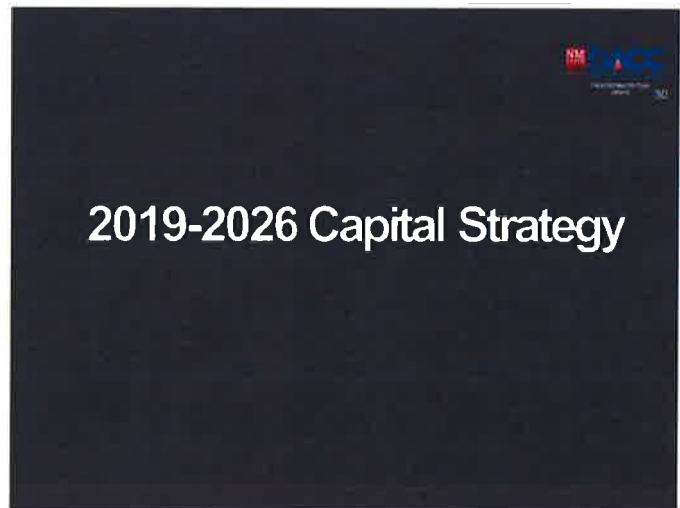
			Subtotal	Total
			Cost Basis	Budget
Infrastructure Upgrades	Cabling / WiFi	All sites and facilities*	\$1,694,400	\$1,694,400
IT Spaces	IT Rooms	28 Rooms	\$167,484	\$167,484
Security & Surveillance Systems	Cameras	All sites and facilities	\$402,670	\$893,703
	Video Server Storage	5 Spaces	\$113,000	
	Access Control	All sites and facilities	\$477,633	
Audio-Visual Systems	Spaces Refreshed	87 Rooms	\$1,133,349	\$1,873,220
	Lecture Capture Spaces	5 Rooms	\$120,000	
	Collaboration Spaces	5 Rooms	\$236,500	
	Open Labs To Upgrade	7 Rooms	\$178,925	
	Conference Rooms	21 Rooms	\$208,445	
			<b>Total</b>	<b>\$4,720,817</b>

\*Except the Chaparral Campus

# Themes from Interviews / On-line Survey



- All campuses
  - Look for opportunities to keep students on campus - improve retention (e.g., Student centered spaces, upgrade / refresh instructional areas)
  - Improve way finding / signage
  - Improve information technology infrastructure ... support devices, wifi, and cloud-based services
  - Improve safety and security
  - Look for opportunities to engage with local community, provide work opportunities for students
- Opportunities for new programs
  - Aircraft Mechanics, Ag Mechanics, Robotics, Mechanic Tech, Construction Management, HR Management, Ag Business, Logistics, OT/PT Assistants, Law Enforcement
  - Physical therapy/massage therapy
  - New certificates in Plumbing, Building Analyst, and Carpentry



# Capital Funding

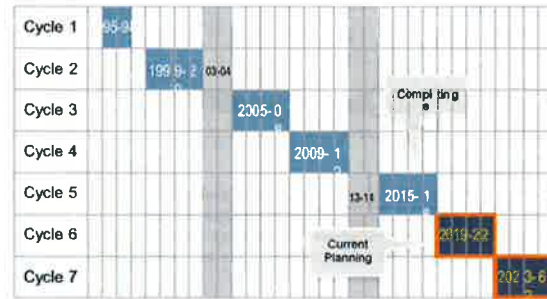


- Capital strategy is based on “cycling” financing approach that uses a combination of local GO bond funding and assumptions about state funding (from statewide GO bond process)
- Each cycle is four years
  - Local GO bond debt is managed to maintain a consistent tax rate (doesn't raise taxes)
  - Statewide GO Bonds issued every two years (even years)
    - State allocations are competitive (local match, 25-75%)
    - DACC seeks to identify projects that meet state priorities

# Capital Funding



- \$70.15 local funding to date (represents about 70% of total funding)



# Revenue Plan



## RBC Capital Markets

2009 Election	2015 Election	2019 Election	2023 Election	Tax Year
	\$6,200,000			2016
		\$8,000,000		2017
		\$8,000,000		2018
				2019
				2020
				2021
			\$8,000,000	2022
			\$8,000,000	2023
			\$8,000,000	2024
\$20,000,000	\$15,000,000	\$16,000,000	\$16,000,000	2025
				2026

# Capital Strategy



- **Area Security / Safety Upgrades:** Makes improvements to Security and Surveillance access / control and camera systems, exterior locks, and site lighting at all DACC locations guided by the 2018 Technologies Systems Master Plan
- **Infrastructure Improvements:** Funds for maintenance and repair, and site development to DACC sites
- **Classroom Upgrades / Facility Renewal / Renovations:** Renovation to selected instructional areas at all DACC sites, including room configuration, furniture, room finishes, and instructional equipment guided by a Classroom Renovation Master Plan
- **Information Technology / Upgrades / Equipment Acquisition:** Make improvements to IT infrastructure, IT service rooms, and audio visual spaces at all DACC locations based on a 2018 Technologies Systems Master Plan

# Capital Strategy



- Facilities: In the 2019-2022 funding cycle (Cycle 6), DACC has the following priorities:
  - **Creative Media Facility:** Construct a new facility at NMSU Arrowhead Research Park to support the DACC creative media programs in proximity to the Las Cruces Film Studio project (15,300 gross square feet, \$5.4 million, request a state match of \$1.5 million)
  - **Gadsden Center Advanced Technology Facility:** Provides flexible class / labs to support DACC advanced technology programs (15,828 gross square feet, \$5.5 million, request a state match of \$2.5 million)



# Capital Strategy



- In the 2022-26 funding cycle (Cycle 7), DACC identified the following priorities that will be validated prior to the 2023 election:
  - **Career / Community Engagement:** A new facility to provide opportunities for community engagement and student internships
  - **Future Program Enhancements** (new and expanded): New construction to provide instructional classrooms and laboratories to support new programmatic initiatives and enhancements
  - **Physical Plant Facility:** New construction to provide warehouse, shop and office facilities to support site and facility maintenance



Area	Comps/Project	Fiscal Year					
		2019-21			2021-23		
		Local Funding	State Funding	Total	Local Funding	State Funding	Total
<b>Central</b>	Build/Reconstruct Physical Campus, Academic Development Center	\$1,000,000	\$0	\$1,000,000	\$1,300,000	\$0	\$1,300,000
	East Mesa Entrance	\$0	\$0	\$0	\$0	\$0	\$0
	Center Grounds Engagement	\$0	\$0	\$0	\$0	\$0	\$0
	Public Programs (Workshops, News and Events)	\$0	\$0	\$0	\$0	\$0	\$0
	Physical Plant Work	\$0	\$0	\$0	\$0	\$0	\$0
	Creative Media Facility	\$1,000,000	\$0	\$1,000,000	\$1,400,000	\$0	\$1,400,000
	New Facility at International Park	\$0	\$0	\$0	\$0	\$0	\$0
	Area Security - Safety Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
	Infrastructure Improvements	\$0	\$0	\$0	\$0	\$0	\$0
	Classroom Upgrades - Facility Renewal - Renovations	\$0	\$0	\$0	\$0	\$0	\$0
	Information Technology Upgrades - Equipment Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
<b>South</b>	College Research and Innovation Center	\$0	\$0	\$0	\$0	\$0	\$0
	Student Center	\$0	\$0	\$0	\$0	\$0	\$0
	Advanced Technology Hub	\$0	\$0	\$0	\$0	\$0	\$0
	Student Park Garage	\$0	\$0	\$0	\$0	\$0	\$0
	Regional Partners with Community District Center	\$0	\$0	\$0	\$0	\$0	\$0
	Area Security - Safety Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
	Infrastructure Improvements	\$0	\$0	\$0	\$0	\$0	\$0
	Classroom Upgrades - Facility Renewal - Renovations	\$0	\$0	\$0	\$0	\$0	\$0
	Information Technology Upgrades - Equipment Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>		\$1,000,000	\$0	\$1,000,000	\$1,300,000	\$0	\$1,300,000

Summary of Fund Allocations	2019-21			2021-23		
	Local Funding	State Funding	Total	Local Funding	State Funding	Total
Area Security/Safety Upgrades	\$1,400,000	\$700,000	\$2,100,000	\$0	\$0	\$0
Infrastructure Improvements	\$1,700,000	\$850,000	\$2,550,000	\$1,100,000	\$575,000	\$1,675,000
Classroom Upgrades - Facility Renewal - Renovations	\$2,000,000	\$1,000,000	\$3,000,000	\$2,000,000	\$1,250,000	\$3,250,000
Information Technology Upgrades - Equipment Acquisition	\$4,000,000	\$2,000,000	\$6,000,000	\$2,000,000	\$1,250,000	\$3,250,000
<b>Total</b>	\$9,100,000	\$4,550,000	\$13,650,000	\$5,100,000	\$2,075,000	\$7,175,000

Area	2019-21			2021-23		
	Local Funding	State Funding	Total	Local Funding	State Funding	Total
Central Area	\$1,000,000	\$0	\$1,000,000	\$1,400,000	\$0	\$1,400,000
South Area	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	\$1,000,000	\$0	\$1,000,000	\$1,400,000	\$0	\$1,400,000

**DRAFT**  
**DOÑA ANA COMMUNITY COLLEGE DISTRICT**  
**2019 ELECTION CALENDAR**  
**ELECTION DATE: TUESDAY, NOVEMBER 5, 2019**  
**GENERAL OBLIGATION BOND ELECTION**

June 2019							July 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	5	6	
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
29													

August 2019							September 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	5	6	7
2	3	4	5	6	7	8	8	9	10	11	12	13	14
9	10	11	12	13	14	15	15	16	17	18	19	20	21
16	17	18	19	20	21	22	22	23	24	25	26	27	28
23	24	25	26	27	28	29	29	30					
29													

October 2019							November 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	5	6	7
2	3	4	5	6	7	8	8	9	10	11	12	13	14
9	10	11	12	13	14	15	15	16	17	18	19	20	21
16	17	18	19	20	21	22	22	23	24	25	26	27	28
23	24	25	26	27	28	29	29	30					
29													

Elections are governed by Sections 1-22-1 through 1-22-10, NMSA 1978 (Local Election Act), the College District Tax Act (Sections 21-2A-1 through 21-2A-10 NMSA 1978), the Branch Community College Act (Sections 21-14-1 through 21-14-10 NMSA 1978) and, where needed by the Election Code (Chapter 1 of NMSA 1978). **NOTE: There is legislation that has been introduced in the 2019 state legislative session to make additional changes to the Local Election Act and other statutes (including the Branch Community College Act) that relate to the conduct of elections.**

Required publications and postings should be in English and Spanish, unless otherwise noted. All publications should be in the *Las Cruces Sun News*. The *Las Cruces Sun News* deadline for publications is by 12:00 pm the day prior to publication. Legal ads can be submitted via e-mail to [lcraab@scn-news.com](mailto:lcraab@scn-news.com).

The County Clerk of Dona Ana County is Dr. Amanda Lopez Askin - Telephone: (575) 643-7421 and the Chief Deputy Clerk is Lindsey Bachman. The County Clerk of Otero County is Robyn Holmes - email: [rholmes@co.otero.nm.us](mailto:rholmes@co.otero.nm.us) and the Chief Deputy Clerk is Denise Guerra - email: [dguerra@co.otero.nm.us](mailto:dguerra@co.otero.nm.us).

DATE	EVENT	RESPONSIBLE PARTY
April 2019	Presentation to NMSU Board of Regents Regarding Election	NMSU Regents DACC
Monday, April 22, 2019	Deadline to Provide Documents for Agenda Items for May 2 <sup>nd</sup> DACC board meeting	DACC RBC Medral
Thursday, May 2, 2019	Adoption of Resolution and Proclamation calling the Election and setting out details of general obligation bond election	Governing Board
Monday, May 13, 2019	Submit Request for Higher Education Department Approval of Election (§21-2A-6 NMSA 1978)	DACC Medral RBC
Between Thursday, May 2, 2019, and Wednesday, May 22, 2019	Translate Resolution and Proclamation to Spanish for future publications and filing with Dona Ana County Clerk and Otero County Clerk	County Clerks
Thursday, May 23, 2019	Proclamation sent to the County Clerks to be filed with the Dona Ana County Clerk and Otero County Clerk (§21-2A-10 NMSA 1978)	Counsel
Between May 13, 2019 and August 27, 2019	Dona Ana County Commission and Otero County Commission Consider Inclusion of General Obligation Bond Election Question on Ballot (§1-22-10(B) NMSA 1978)	County Clerks and Commissions
Wednesday, August 7, 2019	Secretary of State Issues Proclamation in Spanish and English calling a Regular Local Election at least 90 days prior to the election (§1-22-4(A) NMSA 1978)	New Mexico SOS

DATE	EVENT	RESPONSIBLE PARTY
Thursday, August 22, 2019	After receipt of proclamation from the secretary of state the county clerk shall post the entire proclamation on the county clerk's website and not less than 75 days prior to the election shall publish portions of the proclamation relevant to the county at least once in a newspaper of general circulation within the county (§1-22-4(D) NMSA 1978)	County Clerk
Wednesday, August 27, 2019	Copy of Resolution Proposing Question Sent by Doña Ana and Otero County Clerks to the Secretary of State at least 70 day prior to the election (§1-16-8(A) NMSA 1978)	County Clerks
Monday, September 16, 2019 DEPENDENT UPON LEGISLATIVE FIX TO 21-14-2 (H)	Submit Election Proclamation (English and Spanish) to the <i>Las Cruces Sun News</i> for publication on September 20 <sup>th</sup> , September 27 <sup>th</sup> and October 4 <sup>th</sup> . §21-2A-10 NMSA 1978)	County Clerk w/ assistance from Counsel
Friday, September 20, September 27, and October 4, 2019 DEPENDENT UPON LEGISLATIVE FIX TO 21-14-2 (H)	Three Consecutive Publications at least once a week with the last insertion to be not less than 50 days prior to the proposed election	<i>Las Cruces Sun News</i>
Saturday, September 21, 2019	Earliest date to mail Absentee Ballots to federal qualified electors and overseas voters (beginning on the 45 <sup>th</sup> day prior)	County Clerk
Tuesday, September 24, 2019	Voting machines may be prepared for the election (42 days prior) (§1-11-5 NMSA 1978)	County Clerk

DATE	EVENT	RESPONSIBLE PARTY
Friday, October 4, 2019	Absentee ballot application forms to be available to persons requesting forms	County Clerk
Friday, October 4, 2019 (32 Days before the Election)	Deadline to have ballots and absentee ballots printed (at least 30 days prior to Election) (§§1-22-10(B) and 1-22-19(B), NMSA 1978)	County Clerk
Tuesday, October 8, 2019 (28 Days before the Election)	Last day for voter registration (§1-4-6(A)(1) NMSA 1978), (25 <sup>th</sup> day preceding election) (online voter registration updates are available on the NM Secretary of State website - (§1-4-18 1))	County Clerk
Beginning 8:00 a.m. Tuesday, October 8, 2019, until 5:00 p.m., on Friday, November 1, 2019 AND Monday, November 4, 2019 until 5 p.m.	In person Absentee voting in County Clerk's office (§1-22-19(B) NMSA 1978) Voting at Voting Centers permitted 1.3-4(E) Absentee ballots may be marked in person until 5:00 p.m. on the Monday before the election IF an application was submitted and accepted and the Clerk mailed the application but the voter has not received it. An affidavit must be filed with the County Clerk (§1-6-16(B) NMSA 1978)	County Clerk
Saturday, October 19, 2019	Early Voting Begins (§1-6-5 (A) NMSA 1978)	

DATE	EVENT	RESPONSIBLE PARTY
Monday, October 21, 2019	Submit Proclamation (English and Spanish) to the <i>Las Cruces Sun News</i> for publication on Thursday, October 24, 2019 and Thursday, October 21, 2019. Publication shall be made once each week for two successive weeks - last publication being within 7 days but not later than 2 days before the Election Date. Publication includes Election Date, Question, Precincts & Polling Places, Precinct Board Members, Polling Place Hours Date and Time of Closing of Registration Books by County Clerk (§1-22-11 NMSA 1978)	County Clerks
Thursday, October 24, 2019	First of two Publications of Election Proclamation in English and Spanish as required by § 1-22-11 NMSA 1978	<i>Las Cruces Sun News</i>
Friday, October 25, 2019	Post Proclamation in Public Building not more than 12 days, not less than 7 (§1-11-3(A) and (D), NMSA 1978)	County Clerk
Thursday, October 31, 2019	Second Publication of Election Proclamation in English and Spanish (§1-22-11 NMSA 1978)	<i>Las Cruces Sun News</i>
Friday, November 1, 2019	Election supplies (Voting Machines) provided for Election and delivered to the polling places by at least three days before election (§1-11-11(A) NMSA 1978)	County Clerk
Saturday, November 2, 2019	Last day of Early Voting (§1-6-5 (A) NMSA 1978)	County Clerk
Monday, November 4, 2019 By 5:00 pm	Record number of unused Absentee ballots and publicly destroy all unused absentee ballots, mail certificates of destruction to Secretary of State. (§1-6-10(C)	County Clerk

DATE	EVENT	RESPONSIBLE PARTY
Tuesday, November 5, 2019 ELECTION DAY	Election held between 7:00 a.m. and 7:00 p.m. (§1-12-1 NMSA 1978) County Clerk delivers complete list of absentee voters and absentee-early voting machine to absentee Board (§1-6-6(D) NMSA 1978) Deadline for Receipt of Absentee Ballots (7:00 p.m.) (§1-6-10(B) NMSA 1978)	County Clerk
Friday, November 15, 2019	Deadline for Canvass of Election Results by Canvassing Board Canvass shall occur within 2 days of election (§1-22-15 (B) NMSA 1978)	Canvassing Board
Tuesday, November 26, 2019	Secretary of State issues Certificate of Election (§1-22-15(F) NMSA 1978)	NM SOS
Wednesday, November 29, 2019	Submit results of Election (English and Spanish) to the <i>Las Cruces Sun News</i> for publication on Monday, December 2, 2019	County Clerk/Counsel
Monday, December 2, 2019	Publish results of election (English and Spanish) (§1-22-18) NMSA 1978)	<i>Las Cruces Sun News</i>
Friday, December 13, 2019	Prepare certificate stating that no litigation has been filed regarding the questions presented to voters. §21-2A-10(C), §21-14-2(B)(3), §22-18-10 (December 12 <sup>th</sup> is 10 days after the publication of the certificate of the results of the election)	Attorney General Medrill

1. Can the App/Doc Link, Temp. Local Email 15667407 P.0001.DOC

# Special Events Spring 2019

DACC Advisory Board



## Special Events

1. Community Engagement
2. Giving
3. Highlight Students, Programs, Events



## Community Engagement

- Bring the community to DACC
  - Highlight Students, Programs, Opportunities
  - Doña Ana County's Community College



## Giving

- Scholarships
  - 3 DACC current use scholarships
  - 2 endowments
  - In all \$19.9 Million financial aid recipients in 2017-2018



## Giving

- Grants
  - Kellogg "Avanza" for the Southern Centers \$900K
  - Delta Dental Mobile Dental Services \$30K
  - Union Pacific Defibrillators for the Southern Centers \$25K
  - HSI Stem Resource Hub Grant with NMSU \$2.7 million
  - Anderson Matching Grant \$10K
  - Hunt Grant \$25K



## Giving

- Fully funded endowments
  - Stem Transfer
  - Mesilla Valley Culinary Arts
  - Chuck Davis Second Chance
  - DACC Permanent Art



## Special Events Spring 2019

- Art Reception for Meg Freyermuth 3/15
- Skills USA Competitions 3/15
- WSMR Employment Fair 3/20
- Sunland Park Open House and Avanza Launch 3/21
- Student Excellence Awards 3/21
- National Public Health Week 4/1
- Student Art Show Reception 4/4

## Special Events Spring 2019

- The President's Gala 4/13
- Easter Egg Hunt 4/20 \*
- Student Scholarship Dinner 4/25
- Inter-Professional Day and Employment Fair 4/29
- Leadership Las Cruces Fundraiser 4/30
- Commencement 5/9
- \* Tentative

## Questions



New Mexico State University - Dona Ana Campus  
Recommended FY19-20 Sources and Uses of New B&G Funds  
Tuition and Fee Proposal

Revenue	
General Fund 2019 Appropriation	\$ 76,800
General Fund 2019 Appropriation - Dual Credit Adjustment	\$ 197,500
General Fund 2019 Appropriation for Contingencies, including 20% Fringe	436,164
General Fund 2019 Appropriation for 10% PFE Increase	59,985
Tuition & Fee Increase (20% Student)	-
Overhead Adjustments (4% Increase / Decrease)	-
Change in 10-41 Levy	200,000
Change in 10-41 Levy	60,000
Reduction of Non-Resident, Out-County, R&M Fee	400,000
Reduction in Fringe Rate Contingency	150,000
Recurrent Budget Reduction / Reallocation	-
<b>Total Revenue</b>	<b>\$ 2,431,146</b>
Uses/Commitments	
Faculty and Staff Compensation Increase of 4%, including fringe	\$ 1,307,814
Increase/Decrease in Fringe Rate (Reg 14, 0% Student / 0%)	100,000
Minimum Wage Increase Regular Staff (2019 proposed equities), including fringe	-
Minimum Wage Increase Student (5% hourly rate), including fringe	133,815
Faculty Production and Tenure Funds, including fringe	100,000
Student Fee 5, exempt funds (Student Tech and Student Dev't)	-
Continual Education (Faculty Adv'g), including fringe	-
Marketing and Public (2019 Dev't) 1.1 FTE	80,220
Career Resource Coors (2019 Dev't) 1.6 FTE	65,088
Dev't Resource Coors (2019 Dev't) 1.0 FTE	43,218
Water Tech Faculty (2019 Dev't) 0.2 FTE	30,403
Program Support (2019 Dev't) 1.25 FTE	43,276
Continual Education (2019 Dev't) 0.25 FTE	34,094
Career Resource Coors (2019 Dev't) 0.25 FTE	43,276
Student Affairs & Director's office travel, including fringe	201,790
Industrial Overhead	100,000
Other Expenditures	14,200
<b>Total Uses</b>	<b>\$ 2,431,146</b>

	2017-2018 Actual Tuition and Fees			2017-2018 Proposed Tuition and Fees			2019-2020 Proposed Tuition and Fees		
	Tuition	Fees	Total	Tuition	Fees	Total	Full-Time Under 3 Pct	Part-Time Increase	Percentage Change
Resident In-District	66.75	8.25	75.00	82.75	8.25	91.00	88.30	-	1.6%
Resident Out-District	81.75	9.25	91.00	87.75	9.25	97.00	139.00	-	0.0%
Non-Resident	121.75	8.25	130.00	127.75	8.25	136.00	213.00	-	0.0%

Operational PFE Levy = 1.25 mills

## VPAA Office Update – Dual Credit and Early College High School

DACC Advisory Board Meeting  
March 20, 2019

## Serving GISD, LCPS, HVPS



Goal: *Customize offerings to match school district needs with available resources at DACC*



DONA ANA COMMUNITY COLLEGE  
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## Gadsden Independent School District

- [Programs of Study](#) offered at the Gadsden Education Center and the Sunland Park Educational Center
- [Associate of Arts Pathway](#) at Alta Vista Early College High School
- Blended Senior Year at Santa Teresa High School (pilot)
- Opportunity for students to take:
  - GOVT 100 in summer 2019
  - courses at DACC in the 19/20 Academic Year



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## Las Cruces Public Schools

- [Programs of Study](#) offered at the East Mesa Campus or the Espina Campus
- [Pathways](#) at Arrowhead Park Early College High School and Arrowhead Park Medical Academy (including Associate of Arts and Associate of Science)



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## Hatch Valley Public Schools

- Face-to-Face Classes offered at the high school
  - CJ 101: Intro to Criminal Justice (14 students spring 19)
  - AUTO 112: Basic Gasoline Engine (7 students)
  - OETS 102: Career Readiness (4 students)
- Online Classes (16 students)
- Synchronous Classes in 2019/2020 (pilot)
  - COMM 265: Principles of Human Communication in Fall
  - ASTR 105: The Planets in Spring



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## Dual Credit Data Summit

- When? May 31, 2019
- What time? 10:00 to 2:00
- Where? Espina Campus
- Whose invited? High School Principals, Counselors, and Advisors; Superintendents; DACC Administrators and Academic Advisors; **DACC Advisory Board Members**
- What's the purpose? How are dual credit students doing in DACC classes?



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## Data Snapshot: Early Performance Grades - Spring 2019

- GISD –88% of 165 students are currently passing
- LCPS –83% of 697 students are currently passing
- HVPS –95% of 28 students are currently passing



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Thank you!



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