

**DABCC Accreditation Steering Committee
Informational Meeting
September 16, 2005**

MINUTES

Steering Committee

Present: Tim Chappell, Anna Chieffo, Nancy Cross, Kristina Gordon,
Doug Layer, Fred Lillibridge, Martha McCaslin, Molly Morris, Kim Seifert,
Rene Sierra, Susan Williams, Susan Wood

Absent: Joyce Bradley

At Large Members

Present : Ann Gutierrez

Administrative Liaison

Present: Bernadette Montoya, Mary Sletten, John Walker

Guest

John Taylor, Director of Program to Evaluate and Advance Quality, The Higher Learning
Commission of the North Central Association of Colleges and Schools

Recorder: Sherilyn Noble

The meeting was called to order at 11:00 a.m. This meeting, originally scheduled for September 15, was rescheduled to accommodate having Dr. John Taylor at the meeting.

Approve Minutes

The August 18 minutes were approved as written.

Co-Coordinator's Progress Report

The Professional Development Day will be September 28 and the invitations are signed and will be delivered soon. The PIF session is in the morning. There will be breakout sessions in the afternoon. There is one more planning meeting scheduled for Thursday, September 22, at 8:30 a.m., in the ACR. Dr. Susan Hatfield, Assessment Consultant, will be here September 26, 27, and 28. She will be working on student learning outcomes with Department Chairs and Program Directors on the 26th and 27th.

PIF Progress Report—Susan Wood

Susan Wood stated the PIF is coming along with the exception of #8. This is the Finance portion of the PIF and Andy Burke will be assisting with this portion. Susan will have a draft of the PIF emailed

to the committee in time for the committee to review for the next HLC meeting in October. The October meeting will focus on the PIF Draft.

During the Professional Development Day at the PIF Session, there will be 12 easels, flipcharts and post-its provided. We will need 1 or 2 co-chairs at each easel. Susan asked the committee members to put their name and state 1st, 2nd, and 3rd choice on the handout indicating which of the 12 requirements they would assist at during the PIF session. Return the handout to Susan after the meeting.

Discussion – Dr. John Taylor, Director of PEAQ, HLC and DABCC’s HLC Liaison

Fred Lillibridge introduced Dr. John Taylor. Dr. Taylor stated that this is the first group in which all of the committee members were volunteers. He stated DABCC has operated as part of an accredited school (NMSU). He said to think of us as being healthy Siamese twins working co-dependently together. By seeking separate accreditation, we are separating as twins. Our responses to the 12 PIF eligibility requirements need to state specifically the work that is collaborative as well as partnerships. Collaborative work is what NMSU and DABCC work together for the common outcome and partnership is what specifically DABCC’s responsibility is.

Each person was given the opportunity to ask Dr. Taylor questions. Dr. Taylor noted that DABCC was very unique because we are located right across the street from NMSU. He stated he does not know DABCC’s strengths and weaknesses; DABCC knows their strengths and weaknesses. He has only heard good things about the college. Qualified faculty credentials remain important, but they also need to be able to teach, and provide input to the curriculum and program. He suggests that the more people we can send to the Chicago Conference, the better.

Next meeting is scheduled for October 20, in the ACR.

Meeting adjourned at 12:01 p.m.